

Batch 2

Combined Results of:
IDA Reengineering Test cases
For Consulting user profile

Summary

Summary	2
Document versions	3
IDA-APP - Consulting user	6
Login.....	6
My User Profile	12
Quick search.....	15
Work Print page feature	25
Export cart	27
Advanced search.....	31
Search in IPI/participants.....	38
Create an IPI/participants.....	44
Export.....	46
Dashboard.....	49

Document versions

Version	Date	Description
1.0	15/11/2021	Creation by Rémi Wysocka
1.0.1	28/8/2023	Screen captures update

Testers information

Please indicate the categories tested by highlighting them in the [summary](#)

Your name: Marinella Bertelli

Your society: SSA

The date and time you perform the test cases: 22.09.2023

The web browser you use to perform the test cases: Firefox 117.0.1 (64 bits)

Your name: IMartinez

Your society: SGAE

The date and time you perform the test cases: 25/09/23

The web browser you use to perform the test cases: Edge

Your name: Heidi Pirinen 2nd round of testing

Your society: Kopiosto

The date and time you perform the test cases: 7.9.2023. 10.44 EET 28.9.2023 12.30 EET

The web browser you use to perform the test cases: Chrome Chrome

I have also re-tested all the tickets that I have made in Jira. They all work well now.

Thank you for all the corrections made. Keep up the good work 😊

Your name: Petra Noskova

Your society: DILIA

The date and time you perform the test cases: 22/9/2023 at 8:00

The web browser you use to perform the test cases: Google Chrome

STILL REMAINS; IT COULD HELP IF THE ORDER OF WORKS IN THE RESULT SEARCH LIST IS LOGICAL AND NOT GIVING A RANDOM LIST (AS DESCRIBED SANDRINE)

- the season and the episode ref/ episode title is not displayed in the part of links;

It has been corrected STILL REMAINS

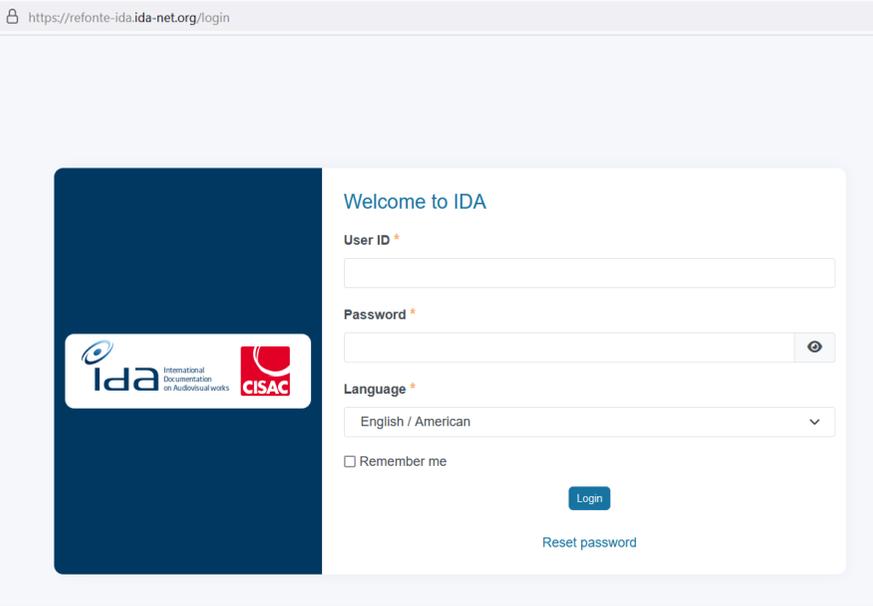
- the part of Logs is displaying the User but not the society – I think it is important STILL REMAINS

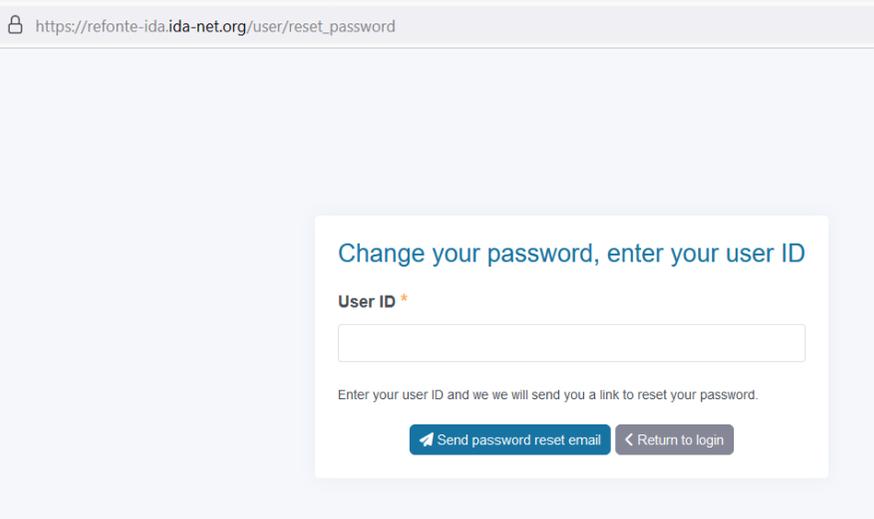
- why the shares of A and B rights are sometimes orange (e.g. IDA ref. 132070536002) and sometimes not (IDA ref. 031200169209 or 031200172042)? Is it because of the missing A rights? – THE SAME AS THE COMMENT OF SANDRINE

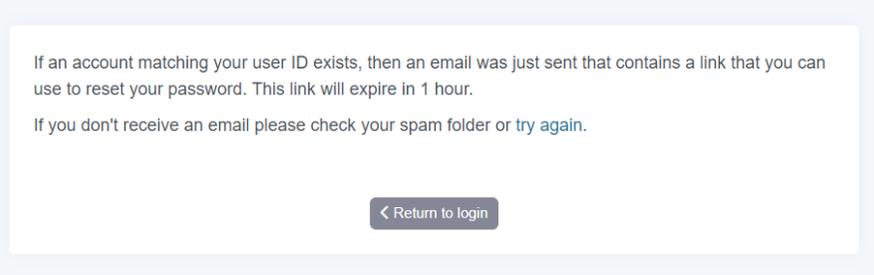
- THE RETURN BUTTON ON THE SEARCH RESULT LIST DELETES ALL THE CRITERIA INPUT – THIS BUG STILL REMAINS

IDA-APP - Consulting user

Login

Steps to perform	Result: MB - SSA	Result: LM - SGAE	HP – KOPIOSTO	PN - DILIA		Comments
<p>1. Navigate to the login page: https://refonte-test.ida-net.org/</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › Display the login page as on above screen capture 	OK	OK	ok	OK		

<p>Forgot password</p> <p>2. Click on the “Reset password” button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › After click, a new page will display, showing new input box to fill in with your Username. 	OK	OK	OK	OK		
<p>3. Fill in the boxes with your user ID or the email associated to your account</p> <p>4. Click on the “send password reset email” button</p> <p>Expected Result:</p>	OK	OK	OK	OK		

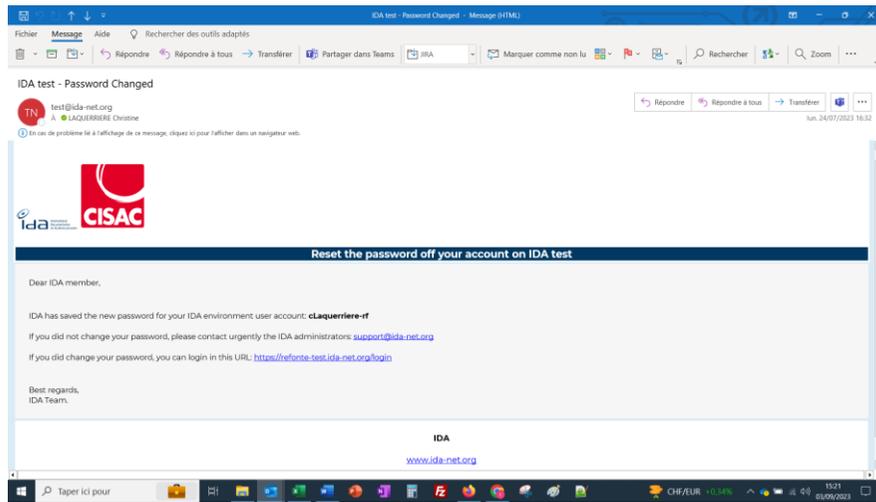
<p>› After click, a new page will display indicating that the link has been sent by email and that it will expire in 1 hour</p> 					
<p>5. Click the Return to login button</p> <p>6. Go to your mailbox and check if you received the recovery password message. If not, please refresh your mailbox, if still not, <i>check your spam folder</i></p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ You should be redirected to the IDA login page ✓ You should have received an email sent by the test@ida-net.org, email <p>The message should contain a link to reset the password, with a mention that it will expire in 1 hour</p>	<p>OK</p> <p>OK</p>	<p>OK</p> <p>OK</p>	<p>OK</p> <p>OK</p>	<p>OK</p> <p>OK</p>	

<p>7. Click the link to reset password</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ You should be redirected to a page with the input boxes to reset your password. 	OK	OK	OK	OK	

8. Fill in the boxes with your password and click the reset password button

Expected Result:

- ✓ You should have received an email sent by: test@ida-net.org, confirming that your password has been registered in IDA database.

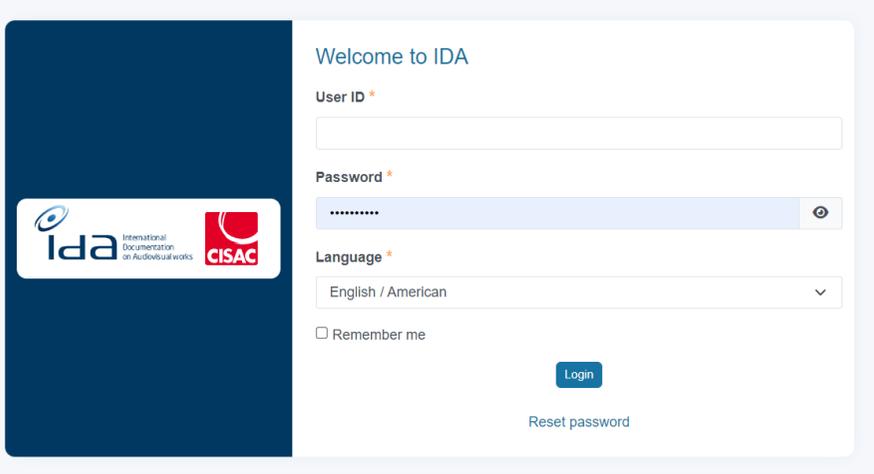


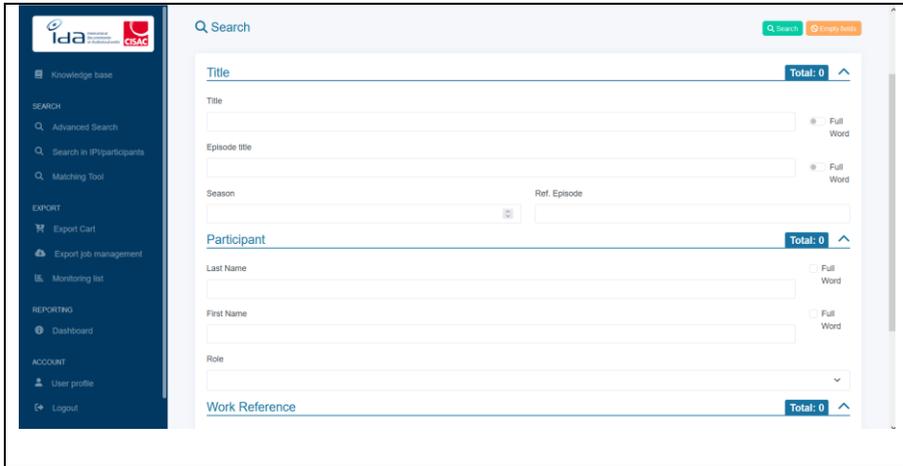
OK

OK

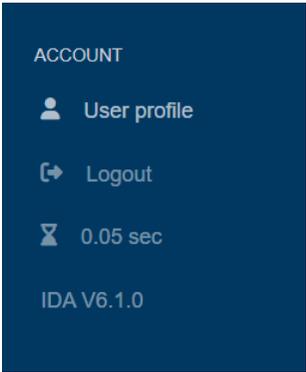
OK

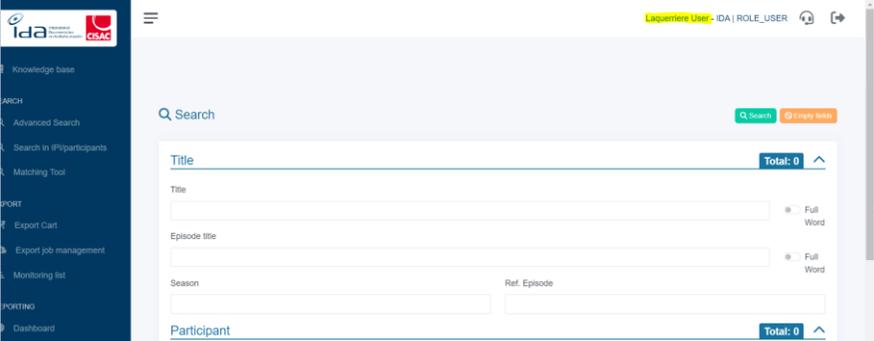
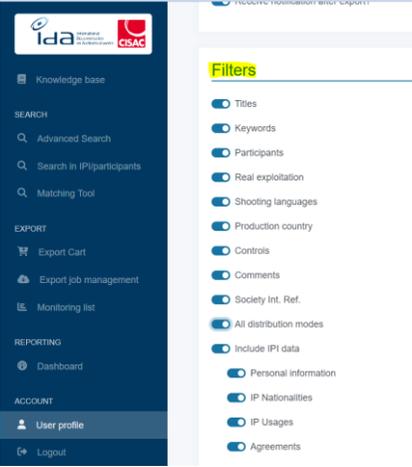
OK

<p>Language</p> <p>9. Return on the login page https://refonte-test.ida-net.org/</p> <p>10. Select the “French” or “English” or “Spanish” language</p> <p>11. Log in with your consultant user credential and press the “Login” button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › Your login id and new password are valid and you are redirected to the IDA home page, displayed in the selected language. › All the menu items you have access to are displayed in the sidebar 	<p>OK</p> <p>OK</p>	<p>OK</p> <p>OK</p>	<p>OK</p> <p>OK</p>	<p>OK</p> <p>OK</p>		
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My User Profile

Steps to perform	Result: MB - SSA	Result: LM - SGAE	HP - KOPIOSTO	PN - DILIA		Comment
<p>12. Navigate to the “My User Profile” menu item at the bottom of the sidebar,</p>  <p>Or on the top right corner of the page on your user ID</p>	OK	OK	OK	OK		

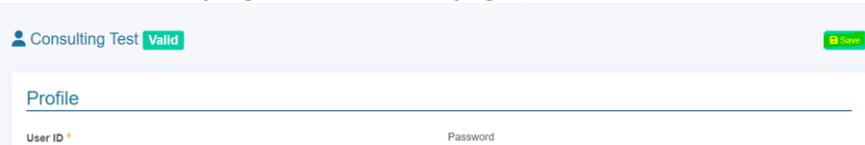
 <p>Expected Result:</p> <ul style="list-style-type: none"> › The “My User Profile” Page displays as usual 					
<p>13. Scroll down to the Filters section of the page and select the fields you want to export in your files.</p>  <p>14. Now, navigate to the Customize display of list section and select the options of your choice</p>	OK	OK	OK	OK	<p>MB=” Unclear to which list these filters will be applied. It would be useful to modify as "Fields taken into account in export files" or similar. Title of this section is again "Filters" on my display. "Customize display of lists" as shown would be right indeed.</p> <p>As the default parameter is 20, it would be clearer to indicate 20 and not 0 by default.”</p>

Customize display of lists

Result lists	Number of rows
Search result list	<input type="text" value="50"/>
Import list	<input type="text" value="0"/>
ISAN result list	<input type="text" value="0"/>
Export cart list	<input type="text" value="100"/>
Possible duplicates list	<input type="text" value="25"/>

If the values are empty or equal to 0, IDA will use the default parameters (20 entries).

15. At the top right corner of the page, click the save button



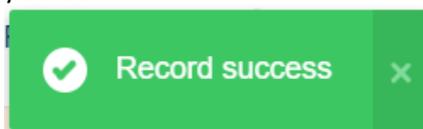
Consulting Test Valid Save

Profile

User ID * Password

Expected Result:

- ✓ A popup windows should appear at the top right corner, confirming that the parameters of the user profile are successfully saved.



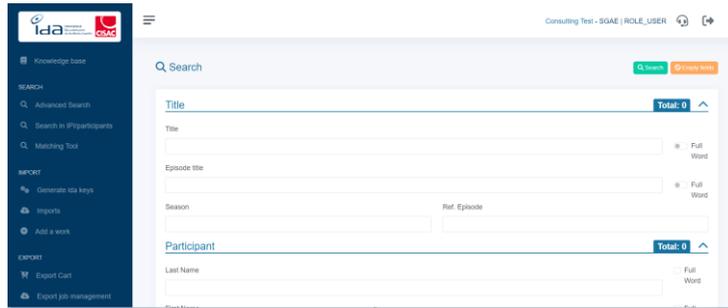
Quick search

Home

16. Click on the logo on the top left corner of the page

Expected Result:

- › You are redirected to the home page where the quick search form is displayed

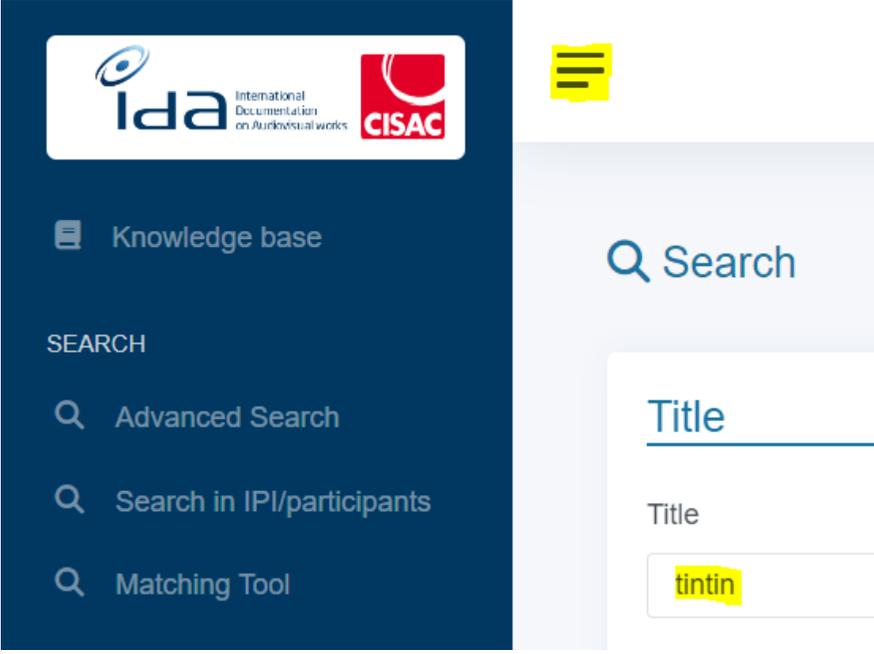


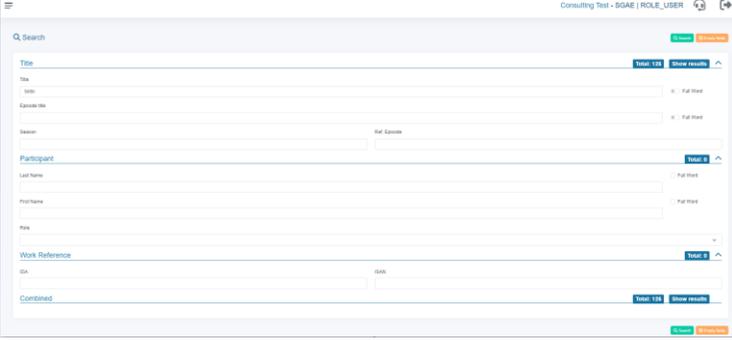
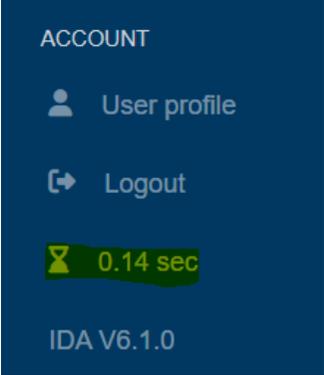
OK

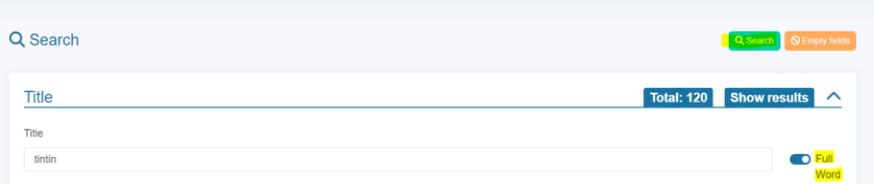
OK

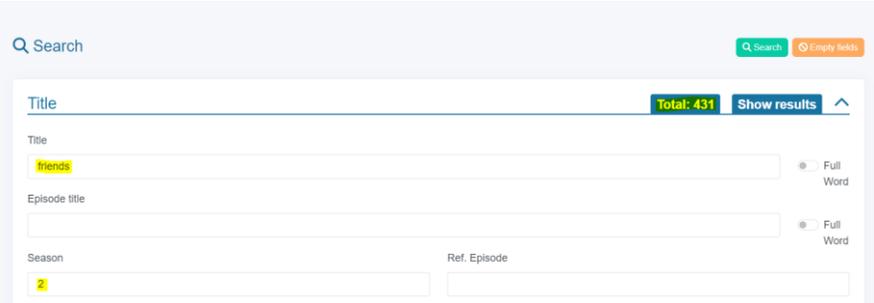
OK

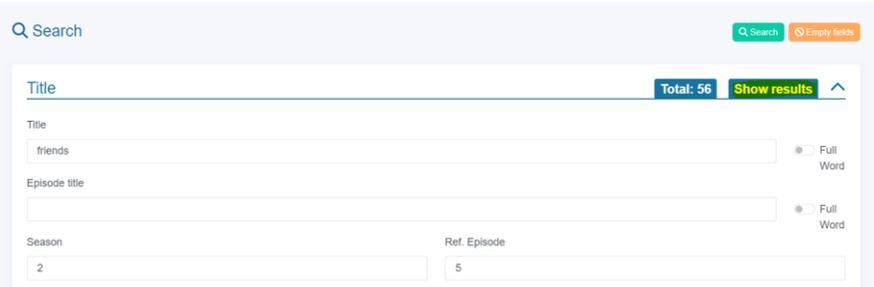
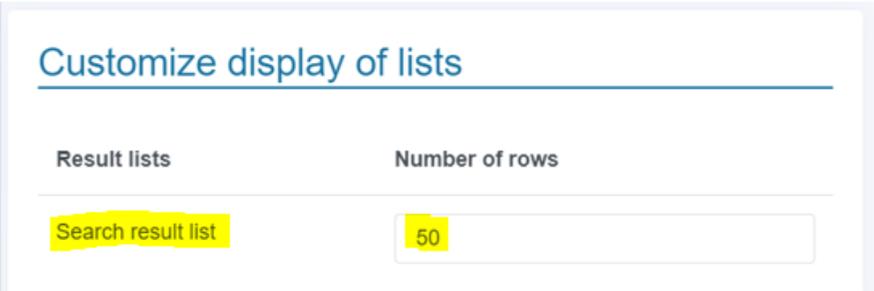
OK

<p>Title</p> <p>17. Click the “Collapse” button on the top left corner of the page</p> <p>18. Fill in the Title input box with the title of your choice, for example: tintin</p> <p>19. Press enter button on your keyboard</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The sidebar should collapse ✓ They should be around of 127 results 	<p>OK OK</p>	<p>OK OK</p>	<p>OK OK</p>	<p>OK OK</p>	
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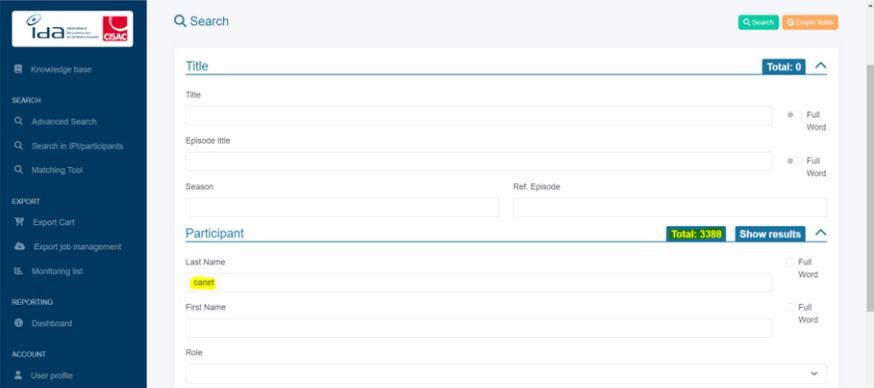
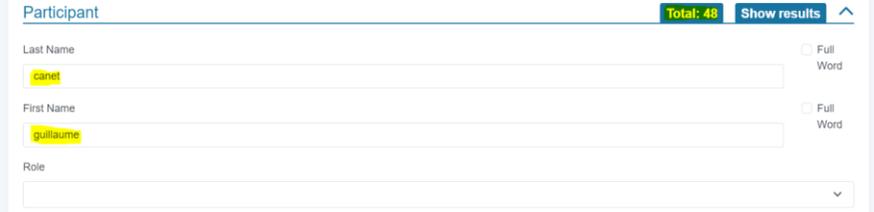
						
<p>Collapse button</p> <p>20. Press the collapse button on the top left corner of the page</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The sidebar should appear ✓ You should see at the bottom of the sidebar that the search was performed within approximatively 0.14 seconds 	<p>OK OK</p>	<p>OK OK</p>	<p>OK OK</p>	<p>OK OK</p>		

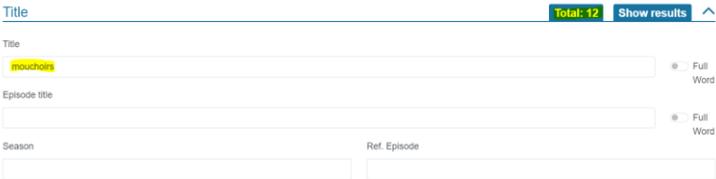
<p>Full Word</p> <p>21. Now check the “Full word” case 22. Click on the “Search” button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › The search takes approximatively 0.15 second › They should be around 120 results 	OK OK	OK OK	OK OK	OK OK		
<p>Empty field</p> <p>23. Click the empty field button on the top right corner of the search section</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The title field is emptied ✓ The full word button is deactivated 	OK OK	OK OK	OK OK	OK OK		

<p>Season</p> <p>24. Fill “friends” in “Title” box 25. Fill ”2” in “Season” box 26. Press the search button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The search page shows approximately 431 results 	OK	OK	OK	OK	
<p>Episode ref.</p> <p>27. Now add “5” in the “Ref. episode” box, to the search criteria 28. Click on the “Search” button</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ You should get less results, in our example, only 14 works 	OK	OK	OK	OK	<p>Mb+3If I indicate 5, the results also contain episodes 15, 25, 35, 50, etc. It would be logic to think that if I'm looking for ep. number 5, I want exactly that one, and not all episodes with 5 in their reference.3</p>

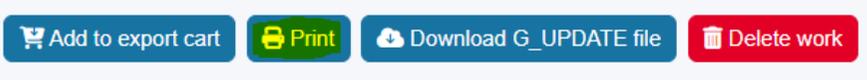
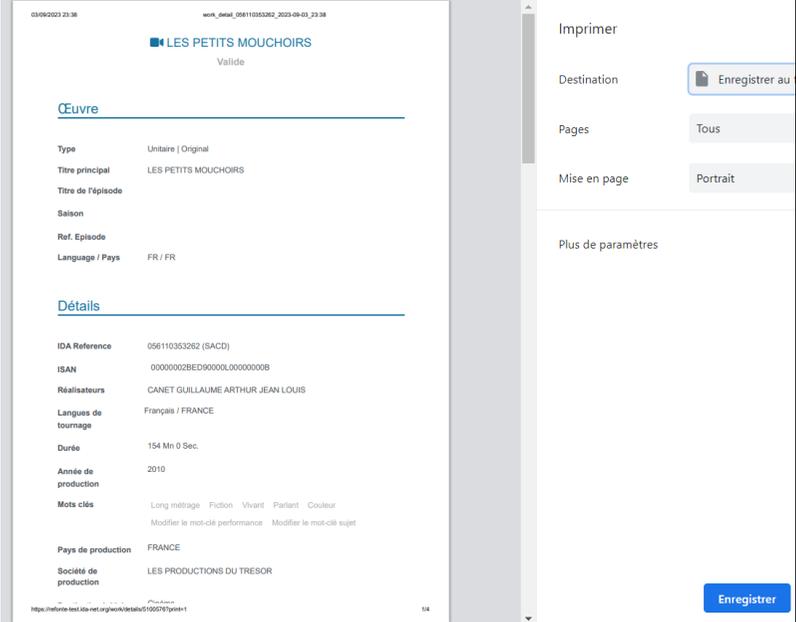
<p>Results search page</p> <p>29. Click on the “Show results” button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › The “Search Result list” page should display successfully, showing as many lines as you set in point 14 ...  <p>... or 20 lines if you left the field empty. The results are ordered by the closest position of searched criteria.</p>	OK	KO	OK	OK	<p>MB=” Search results display several times the same work under different titles.</p> <p>“Return” button on the Search result list page does not keep the criteria.”</p> <p>LM=” Búsqueda avanzada: Título: AMAR ES PARA SIEMPRE Temporada : 1 Ref. Episode:1</p>
<p>30. Click on the show icon  , or on the IDA reference number of one or several works.</p> <p>Expected Result:</p> <ul style="list-style-type: none"> › The work details page is successfully displayed, with all sections of information and with the same colored codes : red / pink for enrichments 	OK	OK	OK	OK	

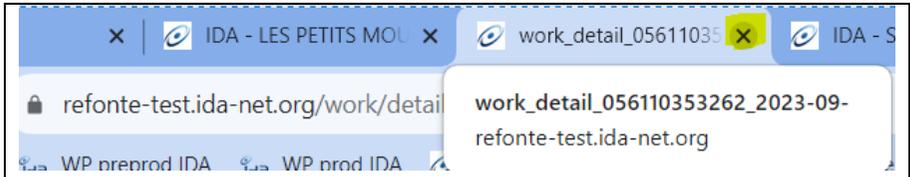
<p>Titles</p> <table border="1"> <thead> <tr> <th>Type</th> <th>Title</th> <th>Episode title</th> <th>Language</th> <th>Country</th> </tr> </thead> <tbody> <tr> <td>OTHER</td> <td>THOMAS THE TANK ENGINE & FRIENDS</td> <td>WOOLLY BEAR</td> <td>English/American</td> <td>UNITED KINGDOM</td> </tr> <tr> <td>OTHER</td> <td>THOMAS UND SEINE FREUNDE / THOMAS, DIE KLEINE LOKOMOTIVE</td> <td>WOLLBÄR, DER</td> <td>German</td> <td>GERMANY</td> </tr> <tr> <td>MAIN</td> <td>THOMAS THE TANK ENGINE AND FRIENDS</td> <td>WOOLLY BEAR</td> <td>English/American</td> <td></td> </tr> </tbody> </table>	Type	Title	Episode title	Language	Country	OTHER	THOMAS THE TANK ENGINE & FRIENDS	WOOLLY BEAR	English/American	UNITED KINGDOM	OTHER	THOMAS UND SEINE FREUNDE / THOMAS, DIE KLEINE LOKOMOTIVE	WOLLBÄR, DER	German	GERMANY	MAIN	THOMAS THE TANK ENGINE AND FRIENDS	WOOLLY BEAR	English/American						
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OTHER	THOMAS THE TANK ENGINE & FRIENDS	WOOLLY BEAR	English/American	UNITED KINGDOM																					
OTHER	THOMAS UND SEINE FREUNDE / THOMAS, DIE KLEINE LOKOMOTIVE	WOLLBÄR, DER	German	GERMANY																					
MAIN	THOMAS THE TANK ENGINE AND FRIENDS	WOOLLY BEAR	English/American																						
<p>31. Click on the previous button of your browser and check several other works.</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The work details page is successfully displayed, with all sections of information and with the same colored codes : red / pink for enrichments ✓ Your general review and remarks are expected here. 	<p>OK OK</p>	<p>OK OK</p>	<p>OK OK</p>	<p>OK OK</p>	<p>MB="Please introduce a → and ← button on the top of the page in order to go directly to next/previous work of the result list.</p> <p>General layout too spaced-out: you have to scroll down/up all the time to see all the data.</p> <p>Work Type "Unitary/Original" before the original main Titel is confusing; Main Title should be the first on the top on the left and work Type on the right side of this box.</p> <p>Shares displayed in orange.</p>																				
<p>32. Return to the home page by clicking on the IDA logo placed on the top left corner</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ You have been successfully redirected to the home page 	<p>OK</p>	<p>OK</p>	<p>OK</p>	<p>OK</p>																					

<p>Participant</p> <p>Last name</p> <p>33. In the participant section, fill in the “last name” box with “Canet” for example, and press the search button.</p> <p>Expected Result:</p> <ul style="list-style-type: none"> › They should be around 3674 results 	OK	OK	OK	OK		
<p>First name</p> <p>34. Now add a first name in the “first name” box: “Guillaume” for example and click on the “Search” button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › Based on the example, there should be approximately 48 results 	OK	OK	OK	OK		
<p>35. Click on the “show results” button and check the relevance of the results list</p>	OK	OK	OK	KO		

<p>Expected Result:</p> <ul style="list-style-type: none"> › The search results are relevant, based on the search criteria and the name of the participant you entered, is associated to the works list. 					
<p>36. Return to the home page by clicking on the IDA logo placed on the top left corner</p> <p>Expected Result:</p> <p>You have been successfully redirected to the home page</p>	OK	OK	OK	OK	
<p>Combined</p> <p>37. Clear all the fields with the “Empty fields” button</p> <p>Expected Result:</p> <p>All fields have been successfully emptied</p>	OK	OK	OK	OK	
<p>38. Fill in the Title box, “Mouchoirs” for example, 39. Fill in the Last name box, “Canet” for example, 40. Fill in the IDA reference box with the CISAC code of an IDA member, “056” for example, 41. Click the “Search” button</p> <p>Expected Result:</p> <ul style="list-style-type: none"> › They should be results in all sections searched, and 1 combined result based on the example. 	OK	OK	OK	OK	

<div data-bbox="159 150 891 331"> <p>Participant Total: 3388 Show results ^</p> <p>Last Name <input type="text" value="canet"/> <input type="checkbox"/> Full Word</p> <p>First Name <input type="text"/> <input type="checkbox"/> Full Word</p> <p>Role <input type="text"/></p> </div> <div data-bbox="159 373 891 483"> <p>Work Reference Total: 196134 Show results ^</p> <p>IDA <input type="text" value="056"/> ISAN <input type="text"/></p> <p>Combined Total: 1 Show results</p> </div>						
<p>42. Click on “Show results” button from the combined section.</p> <p>Expected Result:</p> <ul style="list-style-type: none"> › The search results page is successfully displayed, showing Works that satisfy to all searched criteria › See below the result based on our example <div data-bbox="282 751 772 1299"> <p>LES PETITS MOUCHOIRS Valid</p> <hr/> <p>Work</p> <p>Type Unitary Original</p> <p>Main title LES PETITS MOUCHOIRS</p> <p>Season </p> <p>Language / Country FR / FR</p> <hr/> <p>Details</p> <p>IDA Reference 056110353262 (SACD)</p> <p>Directors CANET GUILLAUME ARTHUR JEAN LOUIS</p> </div>	OK OK	OK OK	OK OK	OK OK		

<p>Work Print page feature</p> <p>43. At the top right corner of the Work page, click on the print button.</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › The Work “ready to print” page, should open in a new tab 	OK	OK	OK	OK		
<p>44. you can press ctrl + P to launch your printer</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › The Work should display in pdf format “ready to print” page 	KO	OK	OK	KO		<p>MB=” In "Portrait " layout, author's shares are not visible.</p> <p>Empty keywords fields should not be printed (☒ "Edit performance keyword", for example).</p> <p>Nice layout but too spaced-out: 4 pages are needed for the same data that stayed on maximum 2 pages on the old IDA.”</p>
<p>45. Click on the arrow located on the page tab, in order to close the work print page.</p>	OK	OK	OK	OK		

 <p>Expected Result:</p> <ul style="list-style-type: none"> › The tab closes and the browser display the “regular” Work details page 						
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Export cart

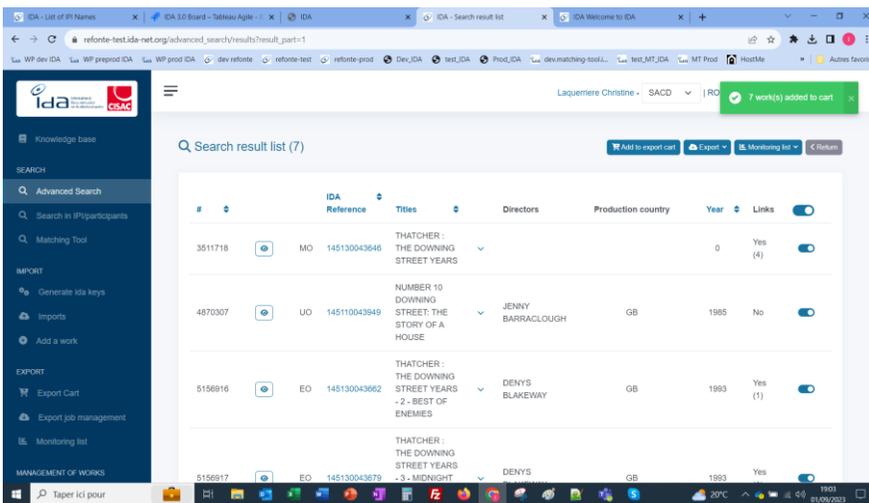
Add to export cart

46. On the top right corner of the page. Click on the “Add to export cart” button.



Expected Result:

- › A popup windows should appear, confirming that the Work(s) has been added to your export cart.



OK

OK

OK

OK

OK

OK

OK

OK

47. On the sidebar, click on the “Export cart” button.



International
Documentation
on Architectural works

Knowledge base

SEARCH

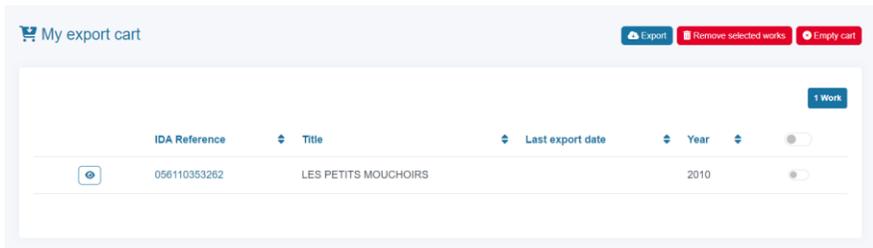
- Advanced Search
- Search in IPI/participants
- Matching Tool

EXPORT

- Export Cart
- Export job management

Expected Result:

- ✓ The export cart page should display, showing the work you just added.



My export cart

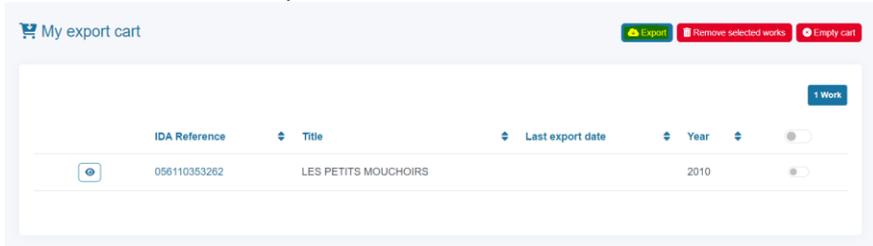
Export Remove selected works Empty cart

1 Work

IDA Reference	Title	Last export date	Year	
056110353262	LES PETITS MOUCHOIRS		2010	

Export xml format

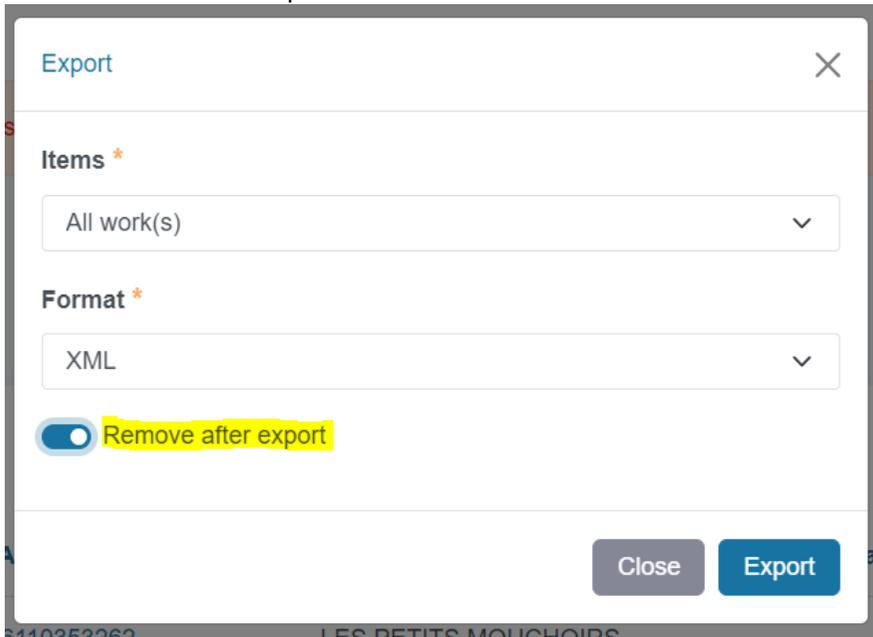
48. Click on the "Export" button.



49. A pop up window opens and you can select the format of your choice

50. Click the Remove after export option.

51. And click the export button



Expected Result:

- ✓ A pop up should appear in the top right corner, confirming that the work has been exported

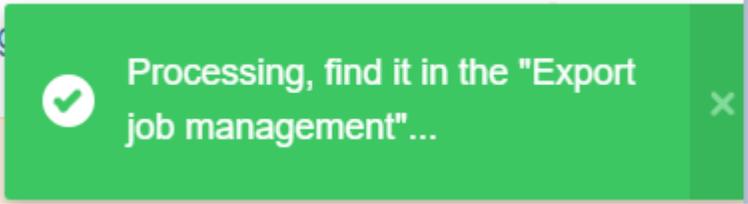
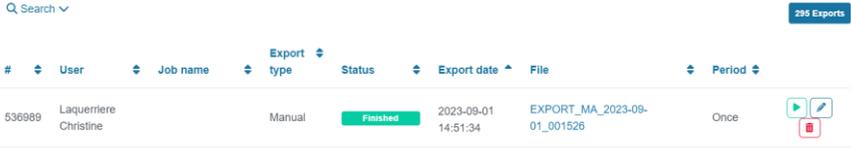
KO

KO

OK

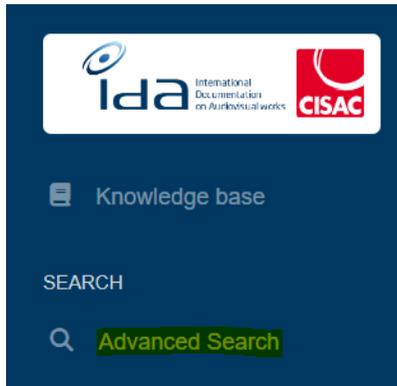
OK

MB=" It works without "Remove after export". If that option is clicked, I get an ERROR (which one?? Where can I see what was wrong?)."

						
<p>52. Click on the “export job management” menu item from the sidebar</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ You should see your export file in the selected format ready for download 	KO	OK	OK	OK		
<p>53. Click on the file name</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The file should download on your workstation 	KO	OK	OK	OK		
<p>54. Navigate to the export cart page from the sidebar menu item</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The export cart should be empty or at least, the previously selected work should be removed from the list. 	OK	OK	OK	OK		

Advanced search

55. Click on the advanced search button from the sidebar



Expected Result:

- ✓ The advanced search Page displays as usual with all the sections present in the IDA former web application

OK

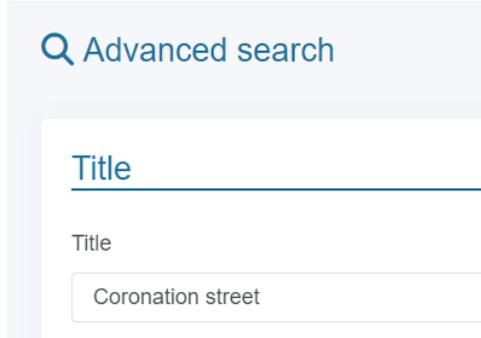
OK

OK

OK

Search on Title & Country of production criteria

- 56. Make a search based on the below criteria
- 57. Section title, fill in the title input box with the title of your choice, for example: "Coronation street"



- 58. Section work references: select the society from the drop down menu, or type the society CISAC code in the input box, for example 145.

Work Reference

IDA

- 59. Section Production country enter the country of your choice, for example: "United Kingdom"

Country of production

Shooting language

[+ Add a shooting language](#)

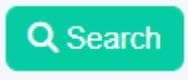
- 60. Section Shooting Language, click the Add a shooting language button, select the language of your choice: for example: English

OK

OK

OK

OK

<p>61. Click the search button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › The search is launched and the combined results are approximately of 5764 works, for the above example. <p><u>Combined</u> Total: 5764 Show results</p>					
<p>62. Click the show results button</p> <p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The search result list is relevant for the criteria you entered. 	OK	OK	OK	OK	MB=" Same work listed several times with different Title versions."

Search on Unitary Work only

63. Click the return button on the top right corner

Q Search result list (5764)

64. Add a new criterion to your previous search, on the title section, by selecting a specific work type,

Title

Title

coronation street

Episode title

Season

Language

Work type

Unitary only

65. Click the search button or press enter on your keyboard.

Expected Result:

- › The search is performed and the combined search results should be approximatively 112 works, all unitary works, as per our example new criteria

OK

OK

OK

KO

MB=" Return button does not keep the criteria."

Search result list (112)

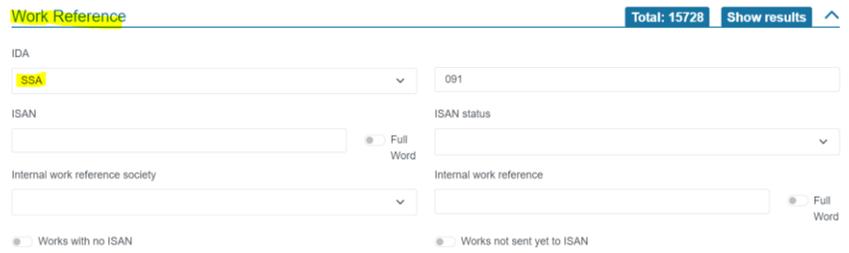
[Add to export cart](#)
[Export](#)
[Monitoring list](#)
[Return](#)

IDA Reference	Titles	Directors	Production country	Year	Links
145130347458	CORONATION STREET: ROMANIAN HOLIDAY	IAN BEVITT	GB	2009	No
145111357761	AUDIENCE WITH CORONATION STREET, AN - AUDIENCE WITH, AN...CORONATION STREET	RUSSELL NORMAN	GB	2006	No
145111518074	CORONATION STREET OUT OF AFRICA/BATTERSBYS IN THE BUSH	DUNCAN FOSTER	GB	2008	No
145111623630	CORONATION STREET - A KNIGHT'S TALE	DAVID KESTER	GB	2010	No
145210070488	CORONATION STREET - 10186 - CS041220 PT2	JOHN ANDERSON	GB	2020	No
145210070480	CORONATION STREET - 10185 - CS041220 PT1	NEIL ALDERTON	GB	2020	No

Search through duplicate works

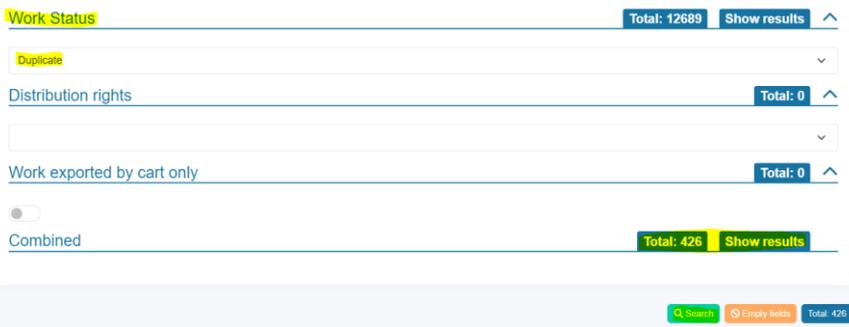
66. You can now navigate to the Advanced search page, by clicking on the Advanced search menu item in the sidebar

67. You can select the society of your choice, from the drop down menu of the work reference section, example: SSA



68. You can also select Duplicate from the Work status section drop down menu

69. You can click the search button



Expected Result:

- › The application should display the duplicate works for the society you entered. In our example, you should have approximately 426 works that hold a duplicate status for society 091

70. You can click the bottom Combined show results button

71. You can click on one of the works listed

Expected Result:

OK	OK	OK	OK		
OK	OK	OK	OK		

✓ You should see the duplicate status between the 2 titles in the work details page

Le clan des Siciliens **Duplicate** LE CLAN DES SICILIENS [Add to export cart](#) [Print](#)

Work

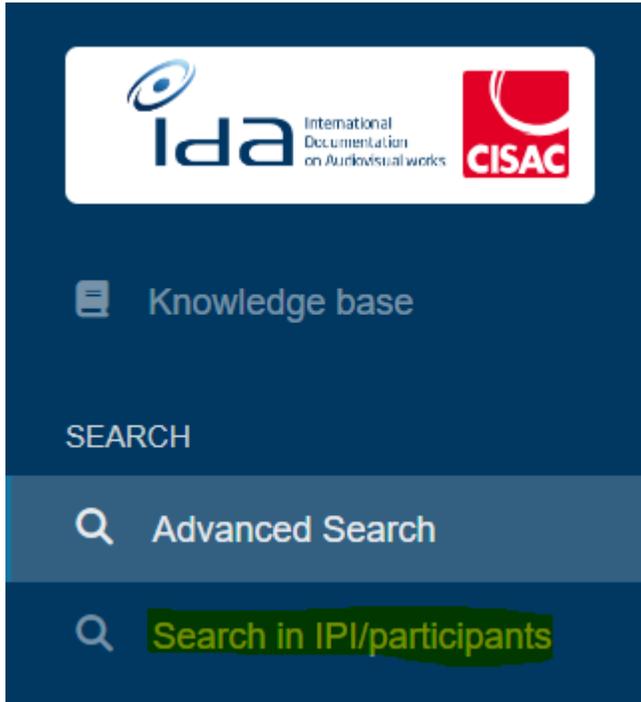
Type	Unitary Original		
Main title	Le clan des Siciliens	Episode title	
Season	✎	Ref. Episode	✎
Language / Country	FR		

Details

IDA Reference	091121200250 (SSA)	ISAN	✎
Directors	VERNEUIL HENRI	Shooting languages	French ✎

Search in IPI/participants

72. Navigate to the search in IPI/participants page using the menu item in the sidebar



OK

OK

OK

OK

Expected Result:

- › “Search in IPI/participants” Page displays as below




Consulting Test - SGAE | ROLE_USER




Q List of IPI Names 9 791 878 Participants

Q Search ▾

	IPI NN	IPI BN	Status	Last Name	First Name	Country	Birth date
<input type="checkbox"/>	00000737425	I-000000001-9	VALID IPI	ALVAREZ SERMENO	TERESA		-0001-11-30
<input type="checkbox"/>	00030167128	I-000000001-9	VALID IPI	TALSER			
<input type="checkbox"/>	00485003565	I-000000001-9	VALID IPI	BLA	BLA		
<input type="checkbox"/>	00045136400	I-000000002-0	VALID IPI	KOUDELKA	VLADIMIR	CZECHOSLOVAKIA	1949-02-18
<input type="checkbox"/>	00286229637	I-000000003-1	VALID IPI	PI CAVALLERO	AXEL		-0001-11-30
<input type="checkbox"/>	00284385730	I-000000004-2	VALID IPI	GOMEZ ROZAS	JESUS ALBERTO		-0001-11-30

Search with last name & first name

73. Click the search icon to open the IPI Participant search criteria form
74. Fill in the last name box with the last name of your choice: for example “**almodovar**”
75. Fill in the first name box with the first name of your choice: for example “**Pedro**”
76. Click the search button

Expected Result:

- › They should be a minimum of **1** result, if your participant exists
- › In our example, we have 2 results, one created within IPI (= IPI NN 00049721074) and one created in IDA (= unknown status)

OK
OK

OK
OK

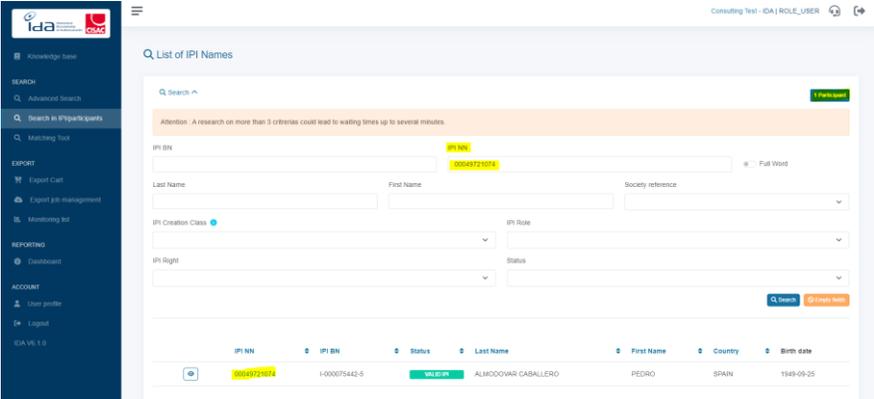
OK
OK

OK
OK

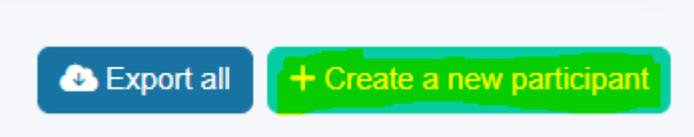
MB=” It would be useful to have a link/list to all works that specific participant is involved to”

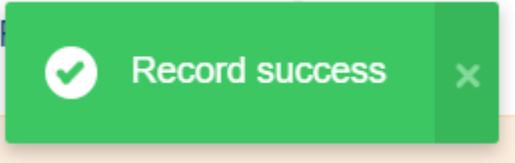
IPI NN	IPI BN	Status	Last Name	First Name	Country	Birth date
00049721074	I-000075442-5	VALID IPI	ALMODOVAR CABALLERO	PEDRO	SPAIN	1949-09-25
		Unknown	ALMODOVAR CABALLERO	PEDRO		

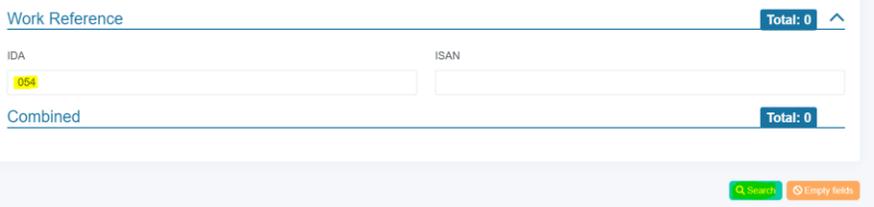
<p>77. Click the IPI NN IPI NN</p> <p>Expected Result: 00049721074</p> <ul style="list-style-type: none"> › The participant details page should open, displaying the same data than on IPI test environment: https://webguiprep.ipisystem.org/phx/internal/process/Portal, plus the potential Society IP Internal references. <div data-bbox="100 526 952 821"> <p><u>IP Status History</u></p> <table border="1"> <thead> <tr> <th>Status</th> <th>Valid from</th> <th>Valid to</th> <th>Amendment</th> <th>Reference</th> <th>IPI BN</th> <th>IPI NN</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2000-06-01</td> <td>9999-12-31</td> <td>2000-06-01</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Society Internal Reference</u></p> <table border="1"> <thead> <tr> <th>Society</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>132 (BILDKUNST)</td> <td>1199265</td> </tr> <tr> <td>240 (DAMA)</td> <td>AUT147916</td> </tr> </tbody> </table> </div>	Status	Valid from	Valid to	Amendment	Reference	IPI BN	IPI NN	1	2000-06-01	9999-12-31	2000-06-01				Society	Reference	132 (BILDKUNST)	1199265	240 (DAMA)	AUT147916	<p>Not tested</p>	<p>OK</p>	<p>OK</p>	<p>OK</p>		
Status	Valid from	Valid to	Amendment	Reference	IPI BN	IPI NN																				
1	2000-06-01	9999-12-31	2000-06-01																							
Society	Reference																									
132 (BILDKUNST)	1199265																									
240 (DAMA)	AUT147916																									

<p>Search with IPI NN</p> <ol style="list-style-type: none"> 78. Copy the IPI NN of the participant 79. click the return button to go back to the search IPI participant page 80. Clear all the fields by clicking on the empty field button 81. Paste the IPI NN in the IPI NN box 82. Click the search button  <p>Expected Result:</p> <ul style="list-style-type: none"> › There is 1 result › The last name of the participant is the one you typed on step 68: “Almodovar” in our example 	Not tested	OK OK	OK OK	OK OK		
<p>83. Click on the show icon</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › A popup window will appear and display the participant information and agreements (only those relevant for the AV) 	OK	OK	OK	OK		MB=” SSA does not have any Internal Reference for its members. So I really don't know where those numbers come from, but for SSA it is not correct.”

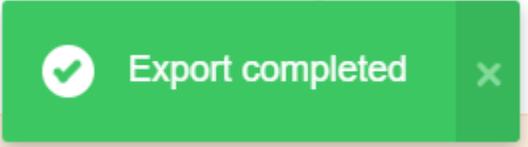
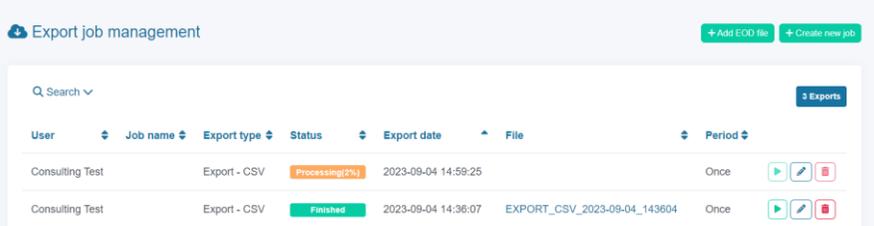
<p>84. Click on the return button</p>	OK		OK	OK		
<p>85. Click on the export button</p>	OK		OK	OK		

<p>Expected Result:</p> <ul style="list-style-type: none"> ✓ The export file is immediately edited and available within the download page of your workstation 						
<p>Create an IPI/participants</p> <p>86. Click on the “Create a participant” button</p>  <p>Expected Result:</p> <p>A page allowing you to create a new participant is displayed.</p>	Not tested	KO	OK	OK		LM=“ Export all: File without information”
<p>87. Fill in the First Name box, for example, your own first name</p> <p>88. Fill in the Last Name box, for example your own last name</p> <p>89. Fill in the Society participant internal reference box, with the reference of your choice</p> <p>90. Click on the “save” button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › A window confirming your action is saved appears on the top right corner. 	Not tested	OK	OK	OK		

 <p>› You are redirected to the IPI search page</p>						
<p>91. Click the empty field button 92. Fill the last name of the participant you just created in the Last Name box, in our example: “Laquerriere” 93. Fill the first name of the participant you just created in the First Name box, in our example: “Cricri” 94. Click on the “search” button</p> <p>Expected Result:</p> <p>› The application should find the participant you just created.</p> 	Not tested	OK	OK	OK		
<p>95. Return to the home page by clicking on the IDA logo placed on the top left corner</p> <p>Expected Result:</p> <p>› You have been successfully redirected to the home page</p>	Not tested	OK	OK	OK		

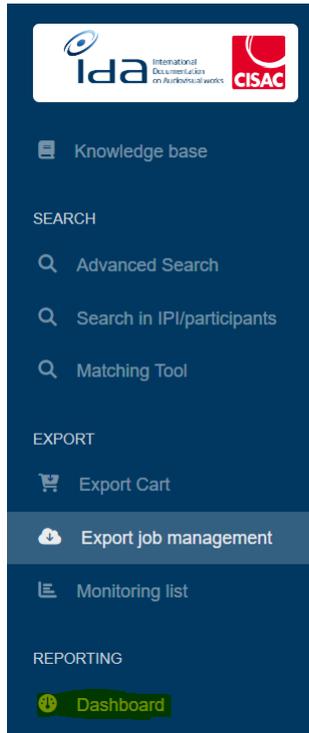
<p>Export</p> <p>CSV format</p> <p>96. Fill in the IDA reference box with the CISAC code of your society, for example 054</p> <p>97. Click on the search button</p>  <p>Expected Result:</p> <ul style="list-style-type: none"> › You should get as many results as the number of works your society registered into IDA, in our example, society 054 has registered approximately 420 works. 	OK	OK	OK	OK		
<p>98. Click on one of the two bottom show results buttons</p> <p>Expected Result:</p> <ul style="list-style-type: none"> › The search results page opens and lists works that was registered by society 054 	OK	OK	OK	OK		

<p>99. Click on the export button 100. Select the CSV export format</p> <p>Expected results</p> <ul style="list-style-type: none"> › According to the number of works (<1000>) you are trying to export, you should see a pop up indicating you that your export is either being processed, and that you can retrieve it from the export management page, ... 	KO	OK	OK	OK		MB=" ERROR : which one?? Where can I see what was wrong?"

<p>... or if your export contains less than 1000 works, that your export have been downloaded instantly, like in our example.</p> 						
<p>101. In both cases, you can now click the export job management menu item on the sidebar.</p> <p>Expected Result:</p> <ul style="list-style-type: none"> › The export job management page should list your export.  <p>and you should be able to click on the export file name to retrieve the file in csv format, downloaded on your workstation.</p>	KO	OK	OK	OK		

Dashboard

102. Navigate to the “[Dashboard](#)” page by clicking on the dashboard menu item in the sidebar



Expected Result:

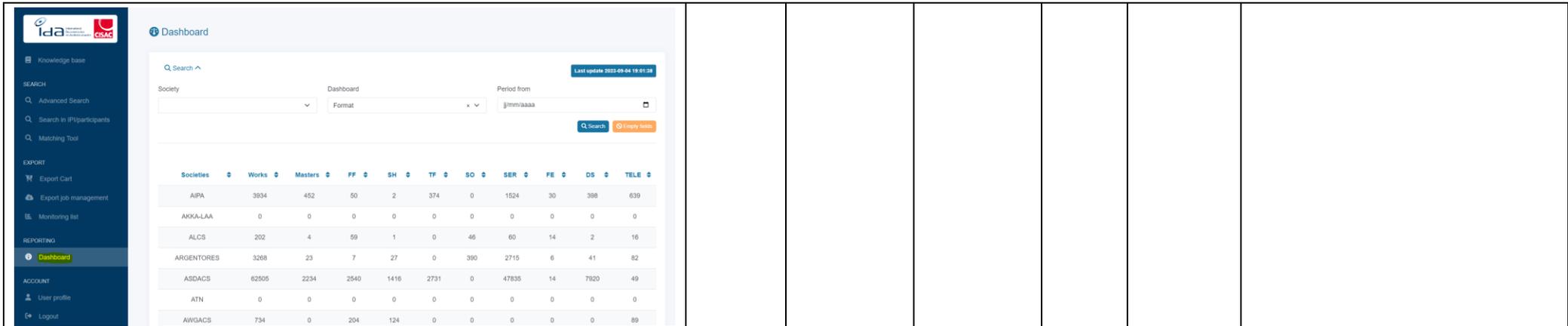
› The Dashboard Page displays as below.

OK

OK

OK

KO



103. Click the collapse button on the top left corner
104. Select the Work registrations and enrichment menu item in the dashboard drop down menu
105. Click the search button

OK

KO

OK

OK

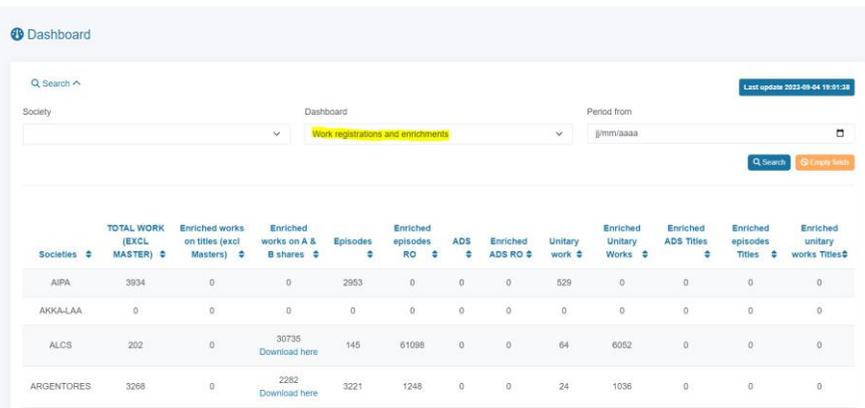
LM=" SGAE Sociedad without information:"

Dashboard

Work registrations and enrichments
▼

Expected Result:

- ▶ The Dashboard Page displays as below.



<p>106. On the third column: “Enriched works on A & B shares” You can click on the download file of the society of your choice</p> <p>Expected Result:</p> <p>The file is downloaded instantly in csv format.</p>	KO	KO	KO	KO		<p>MB=”</p> <p>”</p> <p>HP=” I receive some sort of error</p> <p>”</p>
<p>107. On the drop down menu, click on the data quality menu item</p> <p>108. Click on the search button</p> <p>109. Click on the “Export result” button on the top right corner</p> <p>110. Click on the “export results associated to distribution mode >100%” button on the top right corner</p>	OK		OK	OK		

<p>Expected result</p> <ul style="list-style-type: none"> ✓ The files are downloaded instantly in csv format. You can retrieve them in the download folder of your workstation. 					
<p>111. On the drop down menu, click on the mistake menu item</p> <p>112. Click on the search button</p> <p>113. Scroll down to the bottom of the page</p> <p>Expected results</p> <ul style="list-style-type: none"> ✓ The page display the Mistake KPI and you can download the associated files at the bottom of page 	OK		OK	OK	

You're done now. Please write down any remark you would like us to take into account.

Thanks for your cooperation.